



TOWN OF MIDDLEBURY

Retirement Plan Commission

Agenda

Regular Meeting of the Retirement Plan Commission

Thursday August 11, 2016 – 1:00 p.m.

Town Hall Conference Room

Call to Order with Pledge of Allegiance

Routine Matters

1. Approval of June 9, 2016 Meeting Minutes
2. Correspondence
3. Chairman Comments
4. Public Comments

Old Business

New Business

5. Donna Hine Benefit Calculation

Adjournment

Respectfully submitted,

Edward Asselin

Edward Asselin

Chairman - Retirement Plan Commission



TOWN OF MIDDLEBURY

Retirement Plan Commission

MINUTES

RETIREMENT PLAN COMMISSION MEETING

Thursday, June 9, 2016 – 1:00 p.m.

Town Hall Conference Room

Present: Commissioner Edward Asselin, Chairman
Commissioner JoAnn Cappelletti
Commissioner Bill Stowell

Also Present: Larry Hutvagner, Chief Financial Officer
Elizabeth Callahan, Administrative Assistant
Barbara Whitaker, Recording Clerk
Anthony Polzella

Call to Order with Pledge of Allegiance

The meeting was called to order by the Chairman with the Pledge of Allegiance.

Routine Matters

Approval of April 14, 2016 Meeting Minutes

Commissioner Cappelletti MOTIONED to approve the minutes of the April 14, 2016 meeting, SECONDED by Commissioner Asselin. Unanimous approval.

Correspondence

None.

Chairman's Comments

None.

Public Comments

Tony Polzella said that he heard that the Town is here again because he heard that the Town was changing the 457 Plan and he wants to make sure he doesn't lose any money because last time he lost \$5,800.00.

Tony Polzella said agrees that the Town should be with Ion Bank. He was forced to go out of his 457 plan. He lost \$850.00 for a transfer fee to get into Mass Mutual, but because the paperwork was not completed properly to remove his money from June 2015. New England Financial did not complete the paperwork for several months. Tony Polzella said he wants to be made whole for the loss because of the mismanagement of New England Financial. The Chairman requested that Mr. Polzella put his request in writing so that it could be considered at the next regular meeting.

New Business

Term Vested Calculation Ed Terenzi

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Ms. Callahan explained that Mr. Terenzi was a term vested employee who began collecting his pension in October 2013. There was some discussion of placing him on a payment status. He was 62 and there was a misinterpretation on how you would collect the pension at that time (early). Mr. Terenzi made a request he should have been able to collect his pension two years prior before he came forward.

Commissioner Cappelletti asked if there were any other employees in the same situation. There was some discussion.

Commissioner Stowell MOTIONED to approve Ed Terenzi's retroactive pension adjustment from October 2013 through June 1, 2016, SECONDED by Commissioner Asselin. Unanimous approval.

Discussion and Action on 457 Consultant

Mr. Hutvagner recommended Vincent P. Saggese as the Town's new 457 Consultant. Mr. Hutvagner explained that the Town was having issues with the current vendor. This is a non-paid service as it is included in our bank services. Since this is not a cost to the Town of Middlebury. Mr. Hutvagner stated that he is in the Middlebury branch on Fridays and would be available to meet with Town of Middlebury employees if they needed to see him. Ion Bank provides many services to the Town. This service is at no cost to the Town or to the Retirement Plan Commission.

Mr. Hutvagner explained that the Town will be replacing New England Financial because they are not providing efficient service to the employees. UBS is in New Haven and the other institutions are in Hartford. This is a local branch that has five people that handles investments that can help the Town's employees. The Town incurs no cost for the 457 voluntary plan. The vendor incurs payment from the investment company.

The Chairman said that he has heard that people have lost money during the transition of the last process. There were some fees incurred in moving to Mass Mutual. These are voluntary self-directed plans. The Chairman also expressed concern about exit fees. The Commission did not inform employees that they did not have to transfer their money. New investments they can only be in Mass Mutual.

The Chairman would like to move this action to the next meeting. He would like to explore opportunities at other local banks. New England Financial is doing nothing for the employees. The Chairman will call a special meeting to discuss at a date in the near future.

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Adjournment

Commissioner Asselin MOTIONED to ADJOURN the meeting at 1:40 p.m., SECONDED by Commissioner Cappelletti. Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

Barbara J. Whitaker

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Recording Clerk

Town of Middlebury BENEFIT CALCULATION

Name:	Donna Hine
Department:	Other (Appointed and Elected)
Date of Birth:	12/31/1953
Date of Hire:	08/12/1996
Date of Termination:	08/02/2016
Benefit Commencement Date:	09/01/2016
Beneficiary Date of Birth:	09/14/1953

Salary History:

2011	\$40,218.96
2012	\$40,833.61
2013	\$42,243.91
2014	\$42,293.48
2015	\$43,142.76

Final Average Monthly Salary: **\$3,478.88**

Credited Service (Maximum of 30 years): **20.0**

Monthly Accrued Benefit at Commencement Date: **\$1,391.55**

	<u>Amount to Retiree</u>	<u>Amount to Beneficiary (if Retiree dies)</u>
Life Annuity	\$1,391.55	\$0.00
10 Year Certain & Continuous (factor 0.927)	\$1,289.97	\$1,289.97 *
50% Joint & Survivor Annuity (factor 0.8973)	\$1,248.64	\$624.32
100% Joint & Survivor Annuity (factor 0.8137)	\$1,132.30	\$1,132.30

*Amount to beneficiary if retiree dies before a total of 120 monthly payments have been made to the retiree.
A total of 120 monthly payments are guaranteed.

The retirement benefit of any retired Member shall cease, and his or her credited service shall be reinstated as of the date of rehire if the retired Member is reemployed by the Town, and the retirement benefit shall resume as of the first of the month following subsequent termination and reappliation for benefits. The retirement benefit payable upon such subsequent retirement shall be the benefit computed in accordance with Paragraph 4.1 on the basis of the Member's Credited Service at the time of his or her subsequent retirement.

4.7 RETIREMENT BENEFITS UPON REEMPLOYMENT

Any Member who terminates employment prior to his or her eligibility for benefits under Paragraph 4.1, 4.2, or 4.4 shall forfeit all claims to the Fund, except that he or she shall be credited to a lump sum payment equal to the amount of the Member's Individual Account.

4.8 NONVESTED TERMINATION OF EMPLOYMENT

Effective July 1, 1995, in the event of a married Member's death after the completion of the service requirement for a vested benefit under Paragraph 4.4, the spouse of such Member shall receive a survivor's benefit payable for the spouse's lifetime. Such benefit shall commence on the first day of the month following the earliest date upon which the Member could have retired under Section 4.1 or 4.2, and shall be equal to one half of the amount which the Member would have received if he or she had terminated employment on the date of death (or his or her actual date of termination, if earlier) and had elected receipt of benefits in the Joint and 50% Survivor form of payment.

(b) Annuity to Surviving Spouse

In the event of a Member's death prior to completion of the service requirements for a vested benefit under Paragraph 4.4, or in the event of an unmarried Member's death at any time prior to commencement of retirement benefits, such Member's Individual Account will be payable in a lump sum to his or her designated Beneficiary.

(a) Refund of Contributions

4.9 PRE-RETIREMENT DEATH BENEFITS