



# TOWN OF MIDDLEBURY

## POLICE COMMISSION

### AGENDA

#### MEETING OF THE POLICE COMMISSION

**Monday, May 9, 2016 – 6:00 p.m.**

**Town Hall Conference Room**

**Present:** Commissioner Ken Heidkamp,  
Commissioner Fran Barton  
Commissioner Paul Bowler  
Commissioner Frank Cipriano

**Also Present:** Officer Edward Demers  
Officer Todd Adams  
Barbara Whitaker, Recording Clerk

**Absent:** Commissioner George Moreira

#### **Call to Order with Pledge of Allegiance**

The meeting was called to order by the Chairman with the Pledge of Allegiance.

#### **Farewell to Officer Todd Adams**

At this time, the Police Commission expressed their congratulations and thanks to Officer Adams on his retirement.

#### **Chief's Report - Acting Chief Dabbo**

The Chief indicated that he is working with Attorney Tzepos and Attorney Smith on personnel issues.

Commissioner Bowler MOTIONED to approve the job posting for Police Sergeant, SECONDED by Commissioner Barton. Unanimous approval.

The Acting Chief stated that tomorrow morning at Westover School they are planning a lock down drill. They will review the plan with Westover.

The Acting Chief said that the License Plate Reader is now fully functional. The Commissioners agreed that this is a proactive step for the Department to take. The Chief indicated that there is a recording device that will let you know how many cars are speeding and at what time of the day. The First Selectman suggested a sign that is movable by trailer. The First Selectman suggested that the Chief speak with Larry Hutvagner, Chief Financial Officer and refer to the State bid list. The Chief said that they also received monies from Thomaston Savings Bank.

The Chief went to Wolcott and Naugatuck Police Department's to look at their uniform. Everyone was in agreement with the Naugatuck uniform.

**Chairman's Report**

The Chairman again thanked Officer Todd Adams for his years of service to the Town of Middlebury.

The Chairman acknowledged the work the Acting Chief has done with Commissioner Barton on the new policies and procedures.

**New Business**

The Chairman went around and visited the vendors. He presented several packets of custom buttons. The only issue is that they are expensive you need two dies per button. The buttons are finished for life and they are brass. Waterbury has all stamped brass badges and if there is a problem with the finish, it can be brought back and they will refinish at no cost. The same thing can be done for the badges.

There was some discussion on the uniform policy and what should be standard on the uniform for the MPD officers.

**Approval of Minutes of April 11, 2016 Meeting**

Commissioner Bowler MOTIONED to approve the minutes of the April 11, 2016 meeting, SECONDED by Commissioner Cipriano. Unanimous approval.

The budget was approved prior to the retirement of Officer Adams and hiring of Fred DuVerger, there is a savings that was outlined. Commissioner Bowler said he does not want the Board of Finance to go after the Police Department budget.

**Old Business**

The Chairman asked the Commission if they had a chance to review the project list and any points that they want to discuss. They will be over on the overtime budget.

The Chairman referred to the attached letter from Renner's Auto Sales, LLC.

**New Business**

None.

**Executive Session**

There was no Executive Session.

**Adjournment**

Commissioner Bowler MOTIONED to adjourn, SECONDED by Commissioner Barton. Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

*Barbara J. Whitaker*

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Recording Clerk