



TOWN OF MIDDLEBURY

Office of the Selectmen

**MINUTES
MEETING OF THE BOARD OF SELECTMEN
Monday, June 20, 2016
Town Hall Conference Room**

Present: Edward B. St. John, First Selectman
Elaine M. Strobel, Selectman
Michael J. McCormack, Selectman

Also Present: Attorney Robert Smith
Barbara J. Whitaker
Marj Needham, Reporter – Bee Intelligencer
Linda Zukauskas, Reporter - Voices

Call to Order with Pledge of Allegiance

The meeting was called to order by the First Selectman with the Pledge of Allegiance.

Approval of June 6, 2016 Meeting Minutes

Selectman Strobel MOTIONED to approve the minutes of June 6, 2016, SECONDED by Selectman Strobel. Unanimous approval.

Reappointments

First Selectman St. John MOTIONED to reappoint Robert Rubbo, Director of Health for the Town of Middlebury (Torrington Health District) for a term from July 1, 2016 through June 30, 2017, SECONDED by Selectman McCormack. Unanimous approval.

First Selectman St. John MOTIONED to reappoint Gordon A. Frohn (D), 74 Middlebury Terrace as a member of the Greater Waterbury Cable Council for a term from June 30, 2016 through June 30, 2018 SECONDED by Selectman McCormack. Unanimous approval.

Selectman McCormack MOTIONED to reappoint Patricia C. Fahey (D), 312 Three Mile Hill Road as a member of the Ethics Commission for a term from May 6, 2016 to May 6, 2021 SECONDED by Selectman Strobel. Unanimous approval.

Selectman Strobel MOTIONED to reappoint Terrence S. McAuliffe (R), 30 Independence Circle as a member of the Greater Waterbury Cable Council for a term from June 30, 2016 through June 30, 2018, SECONDED by Selectman McCormack. Unanimous approval.

First Selectman St. John MOTIONED to appoint Candice A. Graziano (R), 233 South Street as a member of the Zoning Board of Appeals for a term from June 20, 2016 through January 17, 2020, SECONDED by Selectman Strobel. Unanimous approval.

Tax Rebates

John Spagnoletti, Middlebury, CT	\$36.38
Michael Chilinski, Middlebury, CT	\$8.92

First Selectman MOTIONED that the above-mentioned rebates take their normal course, SECONDED by Selectman Strobel. Unanimous approval.

Discussion and Consideration

Set Bond Amount for Albini Funeral Home

The First Selectman read aloud the attached letter from John Calabrese, P.E. recommending that the bond be set at \$350,000. The First Selectman MOTIONED that the bond be set at \$350,000 as recommended, SECONDED by Selectman McCormack. Unanimous approval.

Letter from the Friends of the Middlebury

The First Selectman stated that he had no problems with the conditions set forth in the attached letters from the Friends of the Middlebury Library. Selectman McCormack asked if the Friends would be disbanding. The First Selectman affirmed and added that these funds are the last of the remaining funds. First Selectman MOTIONED to accept the funds and the terms of the letter from the Friends, SECONDED by Selectman Strobel. Unanimous approval.

Award for Roof Replacements at Fenn Farm

The First Selectman MOTIONED that the bid for the roof replacements at Fenn's Farm be awarded to A-Preferred Construction, 602 North Avenue, Bridgeport, CT 06606 with a construction budget of \$41,917 SECONDED by Selectman Strobel. Unanimous approval.

Correct Name of Middlebury Land Preservation and Open Space Committee

The First Selectman explained that the discussion of the formal name is something that should have been addressed by the Charter Revision Commission. The First Selectman MOTIONED that the Land Preservation and Open Space Committee will remain a Committee that is reappointed annually, SECONDED by Selectman McCormack. Unanimous approval.

Public Comments

Selectman McCormack said that there is a bald eagle's nest at Lake Quassapaug. The nest weighs 700 lbs. Selectman McCormack explained that

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Monday, June 20, 2016

Town Hall Conference Room

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the Department of Energy and Environmental Protection (DEEP) has asked the people in that area not to have a fireworks display because it will disturb the nest. Additionally, Selectman McCormack stated that the DEEP had a discussion with the Fire Marshal about the Lake Quassapaug display. It only lasts 20 minutes and it is 1/3 of a mile in between. The neighbors have agreed not to have fireworks displays and put off the ones that were planned until August.

Selectman McCormack said that he and the Middlebury Connecticut Flood Association thought that the attached letter was a good idea to get the ball rolling again. Both Selectman McCormack and Greg Cyr thought that the First Selectman was going to take the issue of the LOMAR's to the Board of Finance.

The First Selectman said that he is very willing to work with the Middlebury Connecticut Flood Association, and he has been working on getting in touch with the consultants. The First Selectman added that he is working in conjunction with the rest of the Board so they can be united.

The First Selectman reported that he discussed the street scape and some of the other things that should be done on the Route 64 corridor with the consultants. His plan is once he gathers the information from the consultants, to send a plan of procedure without spending \$100,000. After he gets the information he would like to discuss this with the Board of Selectmen. He will make every attempt to have something and he will let the Board know if there will be anything to discuss.

Adjournment

First Selectman MOTIONED to ADJOURN, SECONDED by Selectman Strobel.
Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

Barbara J. Whitaker

Barbara J. Whitaker
Recording Clerk

CALABRESE ENGINEERING

601 Quassapaug Rd.
Watertown, CT 06795
(203)598-4390

Town of Middlebury
Board of Selectmen
P.O. Box 392
Middlebury, CT 06762

June 19, 2016

Albini - Benson Road

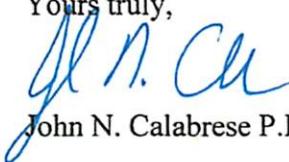
Dear Mr. St. John:

I have reviewed Site Bond for Proposed Funeral Home – Benson Road, by Joseph L. Calabrese P.C. (attached).

The estimate totals \$ 350,000 and the Board of Selectmen can set the bond amount at \$ 350,000

Please contact me if you have any questions or comments.

Yours truly,



John N. Calabrese P.E.

Joseph L. Calabrese, P.C.

Consulting Engineers

51 Lakeside Blvd East
Waterbury, CT 06708

(203) 753-1635
www.CalabreseEngineers.com

June 15, 2016

Town of Middlebury
1212 Whittemore Rd
Middlebury, CT 06762
Att: John Calabrese, PE - Town Engineer

Re: Site Work Bond for Proposed Funeral Home – Benson Road

Dear Mr. Calabrese,

We are pleased to submit the estimated cost for the specific portions of the overall site work to be bonded as follows:

Erosion control, clearing, & earthwork	\$ 60,000
Rain gardens & storm drainage	\$ 50,000
Paving	\$ 200,000
Site Lighting & Landscaping	\$ 40,000
Total	\$ 350,000

Respectfully submitted,



Joseph L. Calabrese, PE

Friends of the Middlebury Library
P.O. Box 874
Middlebury, Connecticut
06762

June 22, 2016

Mr. Ed St. John
First Selectman
1212 Whittemore Road
Middlebury, Connecticut 06762

Dear Mr. St. John:

The Friends of the Middlebury Library are making a donation of \$9800.00 to
The Library Endowment Fund.

These funds are specifically designated for the following use:

Children's and Teen's Programs and Activities
Adult Reading Programs and Activities

The following restrictions apply:

Under no circumstances may these funds be used for any other projects or
capital improvements within the library.

We understand that all requests from the library for disbursements from this gift will be
reviewed and approved by the Board of Selectmen.

Please acknowledge the Town's receipt of this gift by returning the enclosed copy
of this letter with your signature.

Sincerely,
Board of Directors
Friends of the Middlebury Library

Donation received by: *EDWARD B. ST. JOHN*
Date: *6/22/16* *Edward B. St. John*

FRIENDS OF MIDDLEBURY LIBRARY

CREST ROAD
MIDDLEBURY, CT 06762

Town of Middlebury

Order of the Library Endowment Fund

Nine Thousand Eight Hundred and No/100

\$ 9,800.00

Dollars

June 22, 2016

51-7417/2111

1098



Experience the Difference

Donation for Children, Teens & Adult Programs

Christopher R. Parker DDS

⑆211174178⑆ 503 017 592⑆ 1098

*Place on
Selectmen
Agenda*



TOWN OF MIDDLEBURY
DEPARTMENT OF PUBLIC WORKS
1 SERVICE ROAD
MIDDLEBURY, CT 06762

June 7, 2016

Town of Middlebury
1212 Whittemore Road
Middlebury, Connecticut 06762

RE: Roof Replacements at Fenn Farm
Request for Project Award and Authorization to Proceed

First Selectman Edward StJohn,

A-Preferred Construction Co. is the low bidder on this project and so far they appear to be very responsive, responsible and their proposed contract prices are fair and reasonable. Peter Vaccarelli of DPW has met with a representative of A-Preferred Construction and as you know, he has thoroughly evaluated their bid proposal and worked out the details of the job with them. Enclosed for your review is a copy of the tabulation of bids for all bidders, some contact information for A-Preferred Construction and a breakdown of the tentative construction budget.

The Department of Public Works hereby recommends that the Board of Selectmen award the construction contract to A-Preferred Construction Company and we request that you approve a construction budget amount of \$41,917 for this job.

As always if you have any questions, please feel free to call me.

Sincerely,

Daniel Norton
Director of Public Works