



Mr. LoRusso thanked Mrs. Engelman for attending the Public Library Association 2016 Virtual Conference and expressed appreciation for her support. Mrs. Engelman noted it was a wonderful opportunity for the staff to attend the conference without the actual expense of attending.

Director LoRusso then showed a power point presentation (“The Cornerstone of Our Community”) that she will be presenting to the Connecticut Library Association. The Middlebury Public Library was asked to be a role model for Libraries across the country. This presentation was a group effort put together by the Library Staff. In summary, the presentation acknowledges a deeper and richer understanding of our community. This presentation informs all Library Directors in the State of Connecticut on what makes the Middlebury Library an ASPEN Pilot Library. The Middlebury Public Library mission statement (to “Inspire, Enlighten, Educate and Entertain in a Modern World”) was noted. Library programming is based on a breakdown of Middlebury population by age. This is how the Library allocates for collections, programming and how community needs are determined.

Mrs. LoRusso presented one additional power point presentation regarding the continued efforts to reach out to the teen population by offering the new Volunteer Teen Program. The presentation will be presented to the faculty of Region 15 (High School and Middlebury School). Mrs. Smith noted there were three (3) Teen Programs during the month of March with increased attendance.

Mr. Clark MOTIONED to accept the Director’s Report, SECONDED by Mr. Vaccarelli, unanimous approval.

**Old Business** - None

**New Business** -

**Discussion of Lower Level Lease** – Attorney D’Angelo informed the Trustees that there is currently an offer to Lease the lower level of the Library (Mahaney, Geghan & Sullivan – Attorneys at Law).

In summary, points of concern raised by the Library Director Trustee Members and Director LoRusso were:

1. Parking spaces – Zoning Enforcement Officer to be contacted;
2. Capping off heating and air conditioning costs;
3. Procedure for electric meter readings and payment method;
4. Signage – to conform to all town regulations and approved by all necessary land use boards;
5. Length of Lease term (10 years w/ two five year options) - CT State Library's data reveals Libraries changing / expanding approximately every five years. Although one cannot predict, the Middlebury Library may need that space;
6. Personal Guarantees should be included in the Lease Agreement;
7. Renewal Provision (preferably one year);
8. 10% rent increases yearly and calculated utilizing CPI (to be done by the Town CFO).

Attorney D'Angelo confirmed that according to the realtor, David Theroux, the rent determined is the same amount per square footage (\$12.13 / sf) that was previously approved by the town. Mrs. Smith suggested that should this Lease not go through, the Town may want to revisit this figure (which is a gross figure) since a tenant will receive building maintenance, plowing etc.

Attorney D'Angelo will relay these concerns to the Board of Selectmen. The specific terms of the Lease Agreement will be that Board's decision, subject to State Statutes, Town Charter, Land Use approvals and ultimately Town Meeting approval.

Mrs. LoRusso and all Board Members thanked the Board of Selectmen for the courtesy of allowing them to discuss and raise their concerns regarding the proposed Lease.

#### Review of Room Naming Opportunities

Mrs. Smith initiated a discussion regarding the current "Room Naming Opportunities", the form and the prices associated with each room. It was the general consensus that perhaps the prices are too high and should be re-evaluated since there has been little interest. Mrs. Smith and Mrs. LoRusso discussed the Multi-Purpose Room and Patio which can be combined and referred to as the "Meeting Room with Patio" or "Meeting Room and Patio". Mrs. Smith recommended this matter be revisited next month.

**Public Comment** - None

Library Board of Trustees  
April 12, 2016  
Page Four

**Adjournment** – Mr. Desmarais MOTIONED to adjourn the meeting at 3:36 P.M., SECONDED by Mr. Clark, unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

Brigitte M. Bessette  
Recording Clerk

Attachments

Cc: Library Board of Trustees  
Library Director  
Town Clerk  
Web Master

*Middlebury Library Board of Trustees*  
*Director: Jo-Ann LoRusso, Director*

**Director's Report**

April 12, 2016 2 pages

**Statistics for March 2016**

(ATTACHMENT)

**Library Programs, Services, and Upcoming Events** (HANDOUT)

**Wildlife and Connecticut's Changing Landscape**-Paul Coburn, a Massachusetts Wildlife Conservationist, will provide a brief natural history of Connecticut and address the current state of wildlife in the state and provide suggestions on what people can do to make a difference.

Tuesday, April 26<sup>th</sup> at 6:30 PM

**Passport to CT Libraries**

One Hundred and twenty Connecticut public libraries are participating in the *Passport to CT Libraries* program. How it works: Take your library card and passport to five libraries on the list to be eligible to win a \$150 gift card or a \$100 gift card for children. Each library will provide a memento of the trip. The library paid \$10.00 to participate. The Middlebury Public Library will win away a bookmark printed on our 3D printer.

Month of April 2016

**Author Janet Barrett Visit**

April 7<sup>th</sup> at 6:30PM

**April Health Literacy Talks**

*Heart Health*- April 1<sup>st</sup> at 1:00PM

*Exercise*- April 15<sup>th</sup> at 1:00PM

*Childhood Safety*- April 25<sup>th</sup> at 10:30AM

**Connecticut Library Association 2016 Virtual Conference**

The 2016 Virtual Conference offered a way to participate in the conference without travel. Live programs were offered pertaining to current library trends. 1 day, April 7 and April 8 in Denver, Co.

**2016 Annual Connecticut Library Association Conference (CL)**

(POWERPOINT PRESENTATION)

Library staff continues to seek professional development opportunities, and attendance at the CLA conference in Hartford, CT on April 22, 2016. The State requested that our library speak at the CT Rising to the Challenge Report

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presentation. We will be sharing our experiences based on our participation with the Action Guide using the Aspen strategies of People, Place and Platform.

### **Thomaston Savings Bank, Inc. TACK (Technology, Arts, Creativity, Knowledge) Grant Update**

A follow up letter was sent to President Stephen Lewis thanking him. The generous \$1,000 grant issued last October 2015 was to purchase tools and supplies for 21<sup>st</sup> cent programming we refer to as TACK programming. Patrons will now be able to gather programs that allow for sharing ideas and creativity using the 21<sup>st</sup> century learning n Sewing materials, LED diodes, magnets, badge makers, and instructional materials a now available due to this grant.

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	<b>MARCH 2016</b>	
<b>Circulation</b>	<b>5843</b>	
<b>PROGRAMS</b>	<b>Number of Programs</b>	<b>Number of Attendees</b>
Adult - Includes Technology Programs	55	300
Children	22	271
Teen	3	37
Specials	3 Yoga	22
	2 Lego	11
<b>Program Total</b>	<b>85</b>	<b>641</b>
<b>STUDY ROOM USAGE</b>	88 Times	168 People
<b>LIBRARY CARDS</b>	13 New Residents	3366 Active Cards
<b>COLLECTION SIZE</b>	72857	
	Change Statistics so they conformed to State Statistics	

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				<b>1</b> Little People Yoga 10:00 AM Fitness Friday 11:00 AM  Heart Health Talk with Michelle Smallidge EDD, RD 1:00 PM New Movie Showing - <i>Steve Jobs</i> 1:00 PM	<b>2</b> Movie <i>Millions</i> 11:00 AM Bring a Lunch
<b>4</b> Moving & Grooving Ages 1-2 10:00 AM <b>One plus One</b> Ages 2-3 10:45 AM Great Courses: Art 11:00 AM	<b>5</b> Story Time Ages 3-5 10:30 AM Lego Club 4:15 PM Grades K-5 Knitting with Miss Anne 6:30 PM	<b>6</b> Tech Talks: Facebook Basics 11:00 AM Brown Bag Book Discussion <i>The Invention of Wings</i> 1:00 PM Documentary Movie - <i>Passport to Adventure: India</i> 1:00 PM Story Time Ages 3-5 2:00 PM	<b>7</b> Squiggle Wiggle Storytime Ages 12 months—3 yrs 10:00 AM Author Visit: Janet Barrett <i>They Called Herreckless</i> 6:30 PM	<b>8</b> Little People Yoga 10:00 AM Fitness Friday 11:00 AM  New Movie Showing - <i>Irrational Man</i> 1:00 PM	<b>9</b> Movie <i>Thor</i> 11:00 AM Bring a Lunch
<b>11</b> Spring Break Open Storytime All ages 10:30 AM Great Courses: Art 11:00 AM <b>TACK Room:</b> DIY Potholder Sewing Demonstration 2:00 PM	<b>12</b> Spring Break Open Storytime All ages 10:30 AM Children's Movie: <i>Good Dinosaur</i> 11:00 AM Larkin Room 3D Keychains for Teens Grades 6-12 2:00 PM Knitting with Miss Anne 6:30 PM	<b>13</b> Children's Movie: <i>Peanuts</i> 11:00 AM Larkin Room Documentary Movie - <i>Inside the Milky Way</i> 1:00 PM Irish Dancing 3:30 PM	<b>14</b> Spring Break Open Storytime All ages 10:30 AM Children's Movie: <i>Hotel Transylvania 2</i> 11:00 AM Children's Room Meet the Yard Goats 2:00 PM Mystery Book Discussion <i>Winter People</i> 6:00 PM	<b>15</b> Open Children's Yoga 10:00 AM Fitness Friday 11:00 AM Children's Movie: <i>Kung Fu Panda</i> 2 11:00 AM Children's Room Exercise Talk with Dr. Randy Troubridge 1:00 PM	<b>16</b> Movie <i>Billy Elliot</i> 11:00 AM Bring a Lunch
<b>18</b> Moving & Grooving Ages 1-2 10:00 AM <b>One plus One</b> Ages 2-3 10:45 AM Great Courses: Art 11:00 AM <b>TACK Room Sewing Hours</b> 1:00-4:00 PM	<b>19</b> Story Time Ages 3-5 10:30 AM Lego Club 4:15 PM Grades K-5 Great Courses: Genealogy 6:30 PM Knitting with Miss Anne 6:30 PM	<b>20</b> Tech Talk: Internet Privacy 11:00 AM Documentary Movie - <i>Egypt: Chaos &amp; Kings</i> 1:00 PM Story Time Ages 3-5 2:00 PM	<b>21</b> Foreign Film Festival <i>Middle of the World (Brazil)</i> 5:00 PM	<b>22</b> Little People Yoga 10:00 AM Fitness Friday 11:00 AM  New Movie Showing - <i>Bridge of Spies</i> 1:00 PM	<b>23</b> Movie <i>Miracle</i> 11:00 AM Bring a Lunch
<b>25</b> Moving & Grooving Ages 1-2 10:00 AM Childhood Safety Health Fair 10:30 AM Great Courses: Art 11:00 AM <b>TACK Room Sewing Hours</b> 1:00-4:00 PM	<b>26</b> Story Time Ages 3-5 10:30 AM Middle School Masterminds 4:00 PM <b>Wildlife and CT's Changing</b> Landscape 6:30 PM Great Courses: Genealogy 6:30 PM Knitting with Miss Anne 6:30 PM	<b>27</b> Documentary Movie - <i>Taste of California</i> 1:00 PM Story Time Ages 3-5 2:00 PM	<b>28</b> Squiggle Wiggle Storytime Ages 12 months—3 yrs 10:00 AM Culinary Bites Cookbook Club : Bread 6:30 PM	<b>29</b> Little People Yoga 10:00 AM Fitness Friday 11:00 AM  New Movie Showing - <i>Creed</i> 1:00 PM	<b>30</b> Movie <i>The Last Mimzy</i> 11:00 AM Bring a Lunch

## Author Visit:

**Janet Barrett**



Thursday, April 7th

6:30pm

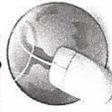
Registration  
required

## Tech Talk

Facebook Basics

Wed., April 6th at 11:00am

Learn the basics of using Facebook such as, finding friends, posting updates and sending messages.



Internet Privacy

Wed., April 20th at 11:00am

Learn basic tips to protect your internet privacy.

## Passport to CT Libraries

Contest Dates: April 1st to 30th

Take your library card and passport to at least five libraries on the list to be eligible to win a \$150 gift card for adults or a \$100 gift card for children.



## Culinary Bites Cookbook Club:

Bread

Thursday, April 28th

6:30pm

Bring a sample of your bread to taste and a copy of the recipe to share. Registration required.

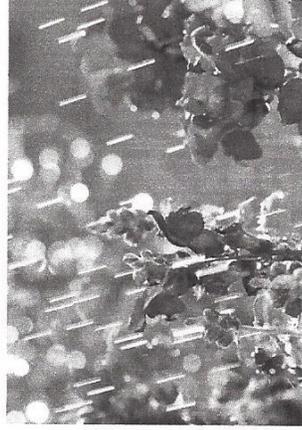


## Middlebury Public Library

30 Crest Road  
Middlebury, CT 06762  
P: 203-758-2634  
F: 203-577-4164

### April 2016

## Calendar of Events



### Hours:

Monday, Wednesday, and Friday - 10:00 AM - 5:00 PM  
Tuesday and Thursday - 10:00 AM - 8:00 PM  
Saturday - 10:00 AM - 2:00 PM

[www.middleburypubliclibrary.org](http://www.middleburypubliclibrary.org)

Check our website for events and upcoming programs.

## Author Visit:

**Janet Barrett**



Thursday, April 7th

6:30pm

Registration  
required



## Lecture Series

How to Look at  
and Understand

Great Art

Mondays in April  
at 11:00am

Discover Your Roots:

An Introduction to

Genealogy

Tuesday, April 19th &  
26th at 6:30pm

Enjoy lectures from top college professors. Each Monday enjoy one hour of lectures and light refreshments. At the end of the month participate in a group discussion based on the month's lectures.



## Naming Opportunities

There are a number of available Naming Opportunities in the renovated Middlebury Public Library

### Naming Opportunities:

Study Room (5)	\$5,000
Café	\$10,000
Children's Craft Room	\$20,000
<del>Multi-Purpose Room</del>	\$20,000
Meeting Patio	\$25,000
Teen Room	\$30,000

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Amount of Gift: \_\_\_\_\_

Naming Opportunity: \_\_\_\_\_

Make checks payable to Town of Middlebury, Library Endowment Fund

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