

Greenway Committee Meeting

Tuesday April 5, 2016

Shepardson Community Center, Room 26

Attendance:, Carole Cipriano, Linda Barone, Sharon Bosco, Linda Hermann

The regularly scheduled meeting for Monday was postponed to Tuesday, due to weather conditions. The meeting was called to order by Linda Hermann at 7 PM. Minutes from the March and February meetings were read. Motion to accept : Carol; Second: Sharon

Communications- None

Old Business:

Signage- signage policy draft reviewed and discussed. A motion was made by Sharon to move forward and send to Park & Recreation Commission for approval. Seconded: Linda

New Business:

Opening for New Committee Member

A new member to replace Denise Swan and Jim Pelletier is needed. These vacancies have been open for almost a year and it has been difficult to maintain a quorum at meetings. A letter was composed to send to the Chairs of the Democratic and Republican Town Committees asking them to inquire about any members that may be interested in helping on this committee. A copy will also be sent to the First Selectman's office. It was recommended that some type of announcement be made at a town meeting in the event an Independent might also be interested.

A motion was made by Linda to table the election of a new chairperson to the **next meeting** in the hopes of having two new members in attendance. Seconded by Carol.

Linda distributed a report from Ct Greenway Council summarizing a survey done in October of 2015. Members of this council, along with some volunteers performed this survey to obtain usage numbers on the Middlebury Greenway. This was shared at a recent informational meeting in Woodbury informing residents about the reservoir purchase and the possibility of connecting to the Middlebury Greenway via the old trolley route in Woodbury. A summary of that presentation is attached.

The next meeting in May will be a Greenway inspection walk and will start at the FireHouse and walk to Maggies at 6:30 PM.

Public Comment- no public attendees

Next meeting: Monday May 2, 2016 6:30PM at Firehouse parking lot

Motion to adjourn: Motion by Linda H, Second by Sharon

Meeting adjourned at 7:35 PM

Respectfully Submitted,
Linda Barone, Recording Secretary

Attachments: Sign Policy (Draft pending approval), Sign Request Form (Draft pending approval) , Report from Ct Greenway Council

TOWN OF MIDDLEBURY
PARKS AND RECREATION DEPARTMENT
MIDDLEBURY GREENWAY
PHONE FAX

GREENWAY SIGN REQUEST FORM

DATE OF APPLICATION: _____ DATE TO BE POSTED: _____

EVENT DATE: _____ EVENT DESCRIPTION: _____

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE # _____

EXAMPLE OF SIGN TO BE ATTACHED OR A DESCRIPTION OF SIGN INCLUDED WITH REQUEST.
Signs must be in compliance with Town of Middlebury Zoning Regulations regarding size allowed and placement distance from roadway.
For more information on Middlebury Zoning Regulations relating to signs, see Section 63 of Town Zoning regulations.

COMMITTEE REVIEW DATE: _____

APPROVED _____ REJECTED _____

NOTES:

Report From Ct Greenway Council

Presented by:

Bruce Donald – President Farmington Valley Trails
Chairman Ct Greenway Council
Chairman East Coast Greenway Alliance

Summary by:

Linda Barone

At a recent meeting in Woodbury, Bruce Donald spoke to Woodbury residents about the possibility of purchasing land to be used for a trail to be known as the Woodbury Trolley Historical Trail. The goal is to create a trail that will surround the reservoir with a walking trail and a 10 mile loop biking trail that will connect to the Middlebury Greenway and possibly extend to the Whittemore Sanctuary.

The statistics he presented are as follows:

Farmington Valley Trail

278,215 people used the Farmington Valley Trail in 2014. The highest month of activity was in August and lowest month was in February. Peak hours on the weekend are at 1PM and on a weekday 11AM.

Middlebury Greenway

Survey was done from Oct 3- 30, 2015 with a counter and a handful of volunteers.

5276 people used the Greenway

Weekly average was 1319

Daily average was 188

Based on that month, he estimated that 95,188 people use the Middlebury Greenway per year.

Town of Middlebury Greenway Community Sign Board Policy

The Middlebury Greenway consists of 4.5 miles of paved greenway, parking areas, landscaped flowerbeds, memorial benches, sign posts and trail markers along the greenway trail. To preserve the natural beauty and maintain the integrity of the Greenway, the following sign policy has been adapted and approved for the placement of signs and posters within the Greenway designated areas.

No person, organization, or business can distribute or display signs without prior approval by the Town of Middlebury Greenway Committee. The procedure for approval is as follows:

- Application for approval can be downloaded from the Parks and Recreation website/ Greenway Sign Request Form or a copy may be picked up at the Parks and Recreation office.
- All signs must not conflict with Town of Middlebury Zoning Regulations
- Approval form must be received by the Greenway Committee 30 days prior to sign installation. The Middlebury Greenway Committee meets on the first Monday of the month at Shepardson at 7 PM. Check town website for any schedule changes.
- Signs must be for local, non-profit use promoting a local event or necessary regulatory signs pertaining to the Greenway or the adjacent roadway
- Signs must not contain objectionable photos or language
- Signs must meet Town of Middlebury zoning regulations, and must be no larger than 4 square feet in size.
- Signs must be constructed in such a manner that they will not detract from the aesthetics of the Greenway
- Signs can only be placed in designated areas, as outlined on the application form
- Signs can be displayed for not more than two weeks prior to the event and must be removed within 48 hours following an event. Signs whose time has expired will be removed and disposed of.
- This is a community privilege. The Parks and Recreation Commission and the Greenway Committee have the right to reject any request that does not meet standards outlined above. Failure to comply with this policy will jeopardize future use of this privilege by your organization.

Greenway Signage Request Form ([hyperlink here](#))