TOWN OF MIDDLEBURY

Planning & Zoning Commission
1212 Whittemore Road
Middlebury, Connecticut 06762
(203) 577-4162 ph
(203) 598-7640 fx

RECEIVED FOR FILING
Dec. 9 20 15 at 11:52 A.M.
TOWN CLERK'S OFFICE
MIDDLEBURY, CT
Edith Salisbury E.A.
TOWN CLERK

DECEMBER 3, 2015
REGULAR MEETING
MINUTES

MEMBERS PRESENT
Terry Smith, Chairman
William Stowell, Vice Chairman
Erika Carrington
Joseph Drauss
Matthew Robison

MEMBERS ABSENT
None

ALTERNATES PRESENT
None

ALTERNATES ABSENT
Christian Yantorno
Paul T. Babarik

ALSO PRESENT
John Calabrese, P.E.
Curtis Bosco, Z.E.O.

CALL TO ORDER

Chairman Smith called the Regular Meeting of the Middlebury Planning & Zoning Commission to order at 7:30 p.m.

ROLL CALL AND DESIGNATION OF ALTERNATES

Chairman Smith announced regular members Smith, Stowell, Carrington, Drauss and Robison as present.

MINUTES APPROVAL

1. **Discussion of the Minutes of the Regular Meeting held on November 5, 2015**

Motion to approve the minutes of the regular meeting held on November 5, 2015 was made by William Stowell, was seconded by Joe Drauss, and was unanimously approved without discussion.

2. **2016 MEETING SCHEDULE**

Motion to approve the Planning and Zoning schedule for 2016 was made by Erika Carrington, was seconded by Matt Robison, and was unanimously approved without discussion.

OLD BUSINESS

None

NEW BUSINESS

3. **Quain Family Revocable Management Trust/ 1 Bristol Road**- informal discussion to decide on proper course of action (Application #2015-11-3). Application was withdrawn and referred to town attorney.

OTHER BUSINESS

4. **Any other business added to agenda by 2/3 vote of Commission**

None

5. **Enforcement Report**

Curtis Bosco, Z.E.O. reviewed his enforcement report with the Commission and discussed the removal of signs town-wide, namely those on the corner of Park Road and Route 63.

6. **Adjournment**

Motion: to adjourn the meeting at 7:48 p.m. was made by Erika Carrington, was seconded by Joe Drauss and was unanimously approved without discussion.

Filed Subject to Approval,

Respectfully Submitted,

Erika Carrington, Commissioner

Original to Edith Salisbury, Town Clerk
cc: P&Z Commission Members
Vincent LoRusso, Chairman, Conservation Commission
Ollie LeDuc, Building Official
Curtis Bosco, Z.E.O.
David Alley, Chairman, Z.B.A.
Attorney Dana D'Angelo
Larry S. Hutvagner, CFO
Rob Rubbo, Deputy Director of Health
Mary Barton

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2016 MEETING SCHEDULE
Shepardson Community Center
~~Auditorium~~ Room 26
7:30 p.m.

Thursday – January 7, 2016
Thursday – February 4, 2016
Thursday – March 3, 2016
Thursday – April 7, 2016
Thursday – May 5, 2016
Thursday – June 2, 2016
Thursday – July 7, 2016
Thursday – August 4, 2016
Thursday – September 1, 2016
Thursday – October 6, 2016
Thursday – November 3, 2016
Thursday – December 1, 2016

Draft

Approved this 3rd Day of December, 2015

Terry Smith
CB.

Terry Smith,
Chairman