



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting October 19, 2015

MEMBERS PRESENT

Terry Smith, Chairman
Charles Rossi
Joseph DeSantis
Mark A. Capodanno

MEMBERS ABSENT

John DeRiu
Mark Carroll
Francis L. Barton

ALSO PRESENT

Dan Norton, Director of Public Works

1. CALL TO ORDER

The Regular Meeting was called to order at 7:00 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 21, 2015 REGULAR MEETING

MOTION: to approve the Minutes of the September 21, 2015 Regular Meeting. Made by Mark Capodanno, seconded by Joseph DeSantis. Chairman Smith abstained from voting. Unanimous Approval

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his Director's Report. He updated the Commission with respect to Michelle & Steve Barone of 30 Ferndale Avenue and their request for help with plowing their private driveway. They did contact CT Water Co. and Dan Norton also spoke with Pat Corbett who confirmed that CT Water Co. would not commit to maintaining it on a regular basis. Dan Norton plans to research the deeds of the property.

Chairman Smith confirmed that unless Dan Norton is instructed otherwise or needs to access Town property, he is not obligated to plow their private driveway. He also stated

that if the deeds reveal that it is shared between all the property owners, then it would warrant further discussion.

Dan Norton also made mention of the end of the common driveway which is on the patch list and the tree on Yale Avenue that has been taken down. The 30" drainage pipe at the end of Tower Road, which was not flowing properly and rotted out, was rerouted. The drainage system has been inspected and catch basin tops have been replaced on the roads that are on the resurfacing list as of 10-9-15. Milling was completed on 10-13-15 and resurfacing was performed today on King Street & Allerton Farms Road and plan to do so on Kelly Road on 10-20-15. He needed to change Ravenwood Drive from the 2015 paving list to spring of 2016. Once paving and all the incidentals are complete, he plans to address some of the trees as winter approaches. Sinopoli completed their portion of the sidewalk repairs at the library which is under warranty. He also noticed that the walk in the front of the library would be more beneficial if it was dropped off and level with the pavement. Said portion of the walk is under warranty by Nosal Construction and he plans to ask for the adjustment. The small sidewalk to the entrance of the FDHQ will be replaced. The LED parts have been ordered for all the jobs and installation is scheduled to take place in the near future. The salt spreaders are ready for winter and approximately half of the plows have been repaired. He voiced his concerns with respect to the condition of the plows as they are 15-18 years old. The 3 new Monroe snowplows are due to arrive in early December.

Chairman Smith commented on how thorough the roof plans are.

Joseph DeSantis questioned if Ollie LeDuc, Building Inspector, reviewed the plans.

Dan Norton, Director of Public Works, confirmed that he would ask Ollie LeDuc to review the plans and to provide feedback for the Commission's consideration. He also stated that he ordered enough salt on Monday to fill the shed. The current cost is \$88.60 per ton which is a \$6.50 increase from last year. S&S Paving is paving for the Town of Middlebury as well as Naugatuck.

4. NEW BUSINESS

None

5. LIAISONS

- a. Personnel** – None
- b. Budget** – See Above
- c. Park & Recreation** – None

- d. Equipment** – See Above
- e. Waste Removal** – None
- f. Energy & Technology** – See Above
- g. Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 7:22 P.M. Made by Mark Capodanno, seconded by Joseph DeSantis. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works