



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting September 21, 2015

MEMBERS PRESENT

Joseph DeSantis (Acting Chairman)
Charles Rossi
Mark A. Capodanno
Francis L. Barton

MEMBERS ABSENT

Terry Smith, Chairman
John DeRiu
Mark Carroll

ALSO PRESENT

Dan Norton, Public Works Director
Peter Vaccarelli
Michael Capodanno
Michelle Barone
Steve Barone

1. CALL TO ORDER

The Regular Meeting was called to order at 7:10 P.M. by Acting Chairman Joseph DeSantis.

2. APPROVAL OF THE MINUTES OF THE JUNE 15, 2015 REGULAR MEETING

MOTION: to approve the Minutes of the June 15, 2015 Regular Meeting. Made by Charles Rossi, seconded by Mark Capodanno. Unanimous Approval

Public Comment

Michelle & Steve Barone of 30 Ferndale Avenue requested to discuss an issue with their private driveway which Steve Barone discussed back in July with Dan Norton, Director of Public Works. Their private driveway has 5 lots on it and at the end of the lots there is a water tower and a town generator. They had the road tarred and the water tower and generator are used by all Middlebury residents. Therefore, they are appealing to the Town to assist with plowing and sanding as this has become costly.

Dan Norton, Director of Public Works, stated that he brought Mr. Barone's complaint to the First Selectman who then directed Mr. Norton to contact CT Water Company as they are the service provider. He asked Pat of CT Water Company to get back to him as far as whether or not they were willing to provide some help to the residents that are on that driveway but he never received a response.

Steve Barone stated that he has contacted CT Water Company as well.

Michelle Barone stated that since they tarred the driveway, the Town and CT Water Company have been utilizing it more frequently. She did acknowledge that the Town has an easement to utilize said road.

Steve Barone stated that trucks do have the capability to turn around as they have had various type of trucks be able to do so.

Dan Norton, Director of Public Works, reiterated that the First Selectman wanted the matter referred to CT Water Company as they plow out all of the properties that their equipment is situated on.

Michelle and Steve Barone reviewed their Assessment Parcel map (4-08-019G) with the Commission.

Acting Chairman Joseph DeSantis suggested that the issue be referred to Town Counsel.

Dan Norton, Director of Public Works, added that he would again contact CT Water Company and suggested that the Barone's do the same. All also stated that given the fact that he gave Pat a contact number for the Barone's, he was under the impression that the matter was taken care of.

Michelle Barone questioned Mr. Norton if the sinkhole and tree issue will be addressed as well.

Dan Norton, Director of Public Works, expressed his understanding with respect to their concerns, but assured them that he is aware of them and that they will be addressed in accordance with where they fall on the list of priorities.

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his Director's Report with the Commission. He stated that there has been extensive pothole patching over the past several months. Dead tree removal continues, although the list continues to grow.

Roadside mowing is underway with a rental machine due to the fact that the Town tractor is being repaired as a result of being in an accident. His 2015 Paving List was submitted for publication. The realigning of the Greenway around the telephone poles west of Long Meadow Road will commence in the near future. Vehicle maintenance is in full gear but stressed the need for new plows as the youngest vehicle is 15 years old. Truck #6 is back in service since its rehabilitation as well as truck #26. The sidewalks that were not addressed during the construction of the library are now being replaced along with the sidewalk on the side entrance to the FDHQ. The gutter heat cables that need to be replaced at the FDHQ & PD buildings will be put out to bid in the near future.

b. LED Upgrade

Dan Norton, Director of Public Works, asked Mr. Vaccarelli to discuss the LED Upgrades with the Commission.

Mr. Vaccarelli stated that they proceeded with having surveys done at the Town Hall and Shepardson Community Center. The materials have been ordered and the two projects are expected to be within the next two weeks. The areas for the FDHQ that were not previously done will also be done along with the PD and west end fire house. The apparatus area in the west end was completed a couple of months and they will now continue through the PD and anything that was not part of the fire department side of it. It will extend up through (street lighting) LedgeWood Park including the lights on the building.

Dan Norton, Director of Public Works, stated that he received a call that there were no street lights working on Glen Eagle Road which are owned by the Town. Given that fact, said lights are being added to the LED Upgrade. He also informed the Commission that the duplication of billing issue has been rectified. He also questioned the Board of Selectmen if there were any street lights that they thought could be turned off and at their request, they elected not to do so. In addition, lights have been added to some intersections.

a. Discussion of Roof Projects

Dan Norton, Director of Public Works, did forward the roof projects to Rachelle Behuniak, Recording Clerk, to forward to the members of the Commission. However, he was unable to forward the drawings due to IT issues. He confirmed that this Commission's recommendation to the Board of Selectmen to utilize slate for the roof projects was agreed upon by the Board of Selectmen. Having to poke holes to

position solar panels on a new roof of a historic building with a 75 year life span is not something he is comfortable supporting.

Mr. Vaccarelli stated that when the FD responds to a fire and it has solar panels on the roof, there must be designated markings on the electrical service as to where the disconnects are and the procedure that must be followed.

Dan Norton, Director of Public Works, informed the Commission that he would mail copies of said drawings to the members for their review and that they could discuss the matter further next month.

4. NEW BUSINESS

None

5. LIAISONS

- a. Personnel** – None
- b. Budget** – None
- c. Park & Recreation** – See Above
- d. Equipment** – See Above
- e. Waste Removal** – None
- f. Energy & Technology** – See Above
- g. Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 8:04 P.M. Made by Francis Barton, seconded by Mark Capodanno. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works