



TOWN OF MIDDLEBURY

Office of the Selectmen

MINUTES

MEETING OF THE BOARD OF SELECTMEN

Monday, August 3, 2015 – 6:00 p.m.

Shepardson Community Center – Room 26

Present: Edward B. St. John, First Selectman
Elaine M. Strobel, Selectman
Ralph J. Barra, Selectman

Also Present: Attorney Robert Smith
Dan Norton, Public Works Director
Bill Stowell
Barbara Whitaker, Recording Clerk
Marj Needham, Reporter – Bee Intelligencer
Linda Zukauskas, Reporter - Voice

Call to Order with Pledge of Allegiance

The meeting was called to order by the First Selectman with the Pledge of Allegiance.

Approval of Minutes of July 20, 2015 Meeting

Selectman Strobel MOTIONED to approve the minutes of the July 20, 2015 Board of Selectmen meeting, SECONDED by Selectman Barra. Unanimous approval.

Reappointments

First Selectman St. John MOTIONED to reappoint Jo-Ann Cappelletti as Municipal Agent for the Elderly for a term from April 7, 2015 through April 7, 2017; SECONDED by Selectman Barra. Unanimous approval.

First Selectman St. John MOTIONED to reappoint Robert Rubbo as Health Director for a term from June 30, 2015 through June 30, 2016; SECONDED by Selectman Barra. Unanimous approval.

Discussion and Consideration

Ordinance on Requirements for Street Opening/Lateral Trenches (Hearing/Vote)

At this time, the Board of Selectmen opened a Public Hearing on a discussion of the Ordinance on Requirements for Street Opening/Lateral Trenches.

The First Selectman stated that the Town has had a piece meal approach to street opening process with really no requirements. Dan Norton, Director of Public Works spent a lot of time putting this together and now the Town will be up-to-date. Mr. Norton was present to answer any technical questions. The First Selectman added that a change was the addition of the fees on page two.

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The First Selectman requested that the Town Clerk, Tax Collector receive copies of the ordinance and that a copy of the fees be placed on the website.

Selectman Strobel stated that she liked the section on traffic control. Attorney Smith said that he added that section because it was required by the State.

First Selectman St. John MOTIONED to close the public hearing, seconded by Selectman Barra. Unanimous approval.

First Selectman St. John MOTIONED to approve the Ordinance Concerning Requirements For Street Opening/Lateral Trenches Or Utility Cuts On Existing Town Streets and ROW's, SECONDED by Selectman Strobel. Unanimous approval.

Public Comments

None.

Adjournment

First Selectman St. John MOTIONED to adjourn the meeting, SECONDED by Selectman Strobel. Unanimous approval.

These minutes are submitted subject to approval this 4th day of August 2015.

Respectfully submitted,

Barbara J. Whitaker

Barbara J. Whitaker
Recording Clerk

These minutes are accepted and approved by:

Edward B. St. John, First Selectman

Elaine M. Strobel, Selectman

Ralph J. Barra, Selectman