

TOWN OF MIDDLEBURY

Board of Finance
1212 Whittemore Road
Middlebury, CT 06762

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Richard J. Bennett
TOWN CLERK

Meeting Minutes Wednesday, August 10, 2011 Shepardson Community Center

Present: Michael McCormack, Chairman
Vincent Cipriano, Board Member
Dave Cappelletti, Board Member
Stephen Ruccio, Board Member
Dick Spierto, Board Member Alternate
Thomas Proulx, Board Member Alternate

Absent: Edward Asselin, Board Member
Michael Kenausis, Board Member
Bart Cutrali, Board Member Alternate

Also Present: Betty Proulx, Parks & Recreation Director
Jim Crocicchia, Resident
Stephen Saverese, Town Attorney (8:52pm)
Larry Hutvagner, CFO
Tracy B. Graziano, Recording Clerk

Mr. McCormack opened the meeting at 7:10 p.m.

Mr. Ruccio made a MOTION to appoint Mr. Spierto and Mr. Proulx voting members in Mr. Kenausis' and Mr. Asselin's absence. Mr. Cipriano SECONDED and the MOTION was unanimously APPROVED.

Approval of Prior Minutes

Mr. Ruccio made a MOTION to approve the June 8, 2011 meeting Minutes. Mr. Cipriano SECONDED and the MOTION was unanimously APPROVED.

Chief Financial Officer's Report

Mr. Hutvagner presented Statements of Revenue and Expenditures as of July 31, 2011 for FY 11-12. He also presented Statements of Revenue and Expenditures as of June 30, 2011 for FY 10-11, adding that these numbers are not final. He stated that all departments will be under budget for FY10-11 with the exception of the Police Department and the Dispatch Center, which are over budget approximately \$32,000 in totality. Mr. McCormack would like to know how these two departments can be over budget one month after the end of the fiscal year when Police Commissioner Barra told him in May that these departments were in good shape.

Mr. Cappelletti will contact the Police Commission to discuss what expenses are out of their control, what expenses are within their control but over spent, and what expenses are not approved by the BOF. Mr. Ruccio stated that the vendors should not be penalized when they have provided services/merchandise in good faith. Mr. Cappelletti proposed that any purchase that is approved without the funds to pay for it should be billed to the person who authorized it. Mr. McCormack questioned an \$18,000 CT Public Safety reimbursement that the P.D. recently received. Mr. Cappelletti stated that it was in the General Fund and was being applied to that department.

Treasurer's Report

None

Tax Collector's Report

See Appendix I.d.

Budget Transfers

Mr. Ruccio made a MOTION to transfer \$20,338.53 from 01.76.00.9851, Reserve for Contract Negotiations, to the various Salary Accounts for the Appointed/Elected and non-union employees' salary increases, (see Appendix 1.e.). Mr. Spierto SECONDED and the MOTION was unanimously APPROVED.

Correspondence

None

Chairman's Comments

Mr. McCormack commented on the insurance copay increase for the Appointed/Elected employees in Town stating, "We look for ways to cut taxes and set a new path for the Town. In the process, we proposed raising the employees' copays by 10%...two of the three selectmen chose to increase it by only 7%...that's a difference of \$12,000 to \$15,000. We [Board of Finance] need more control over spending."

Public Comments

Betty Proulx, Parks & Recreation Director brought to the Board's attention a discrepancy in line items in her budget for FY10-11. She also informed the Board that the supervisors' union is subject to 11% copay, the statement reads 10%. Mr. Ruccio asked Mr. Hutvagner where the other 1% comes from if it is not budgeted. Mr. Hutvagner replied that medical costs fluctuate throughout the year. Mr. Cappelletti added that this line item is always artificially inflated.

Discussion on Board of Selectmen Salaries

Mr. Cappelletti made a MOTION to enter into Executive Session to discuss litigation regarding the Board of Selectmen Salary increases. Mr. Ruccio SECONDED and the MOTION was unanimously APPROVED. The Board of Finance members entered into Executive Session at 8:20p.m. Mr. Cipriano made a MOTION to adjourn the Executive Session. Mr. Ruccio SECONDED and the MOTION was unanimously APPROVED.

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First Selectman's Comments

None

Mr. Ruccio made a MOTION to adjourn the regular meeting. Mr. Spierto SECONDED and the MOTION was unanimously APPROVE. The meeting was adjourned at 8:50p.m.

Respectfully Submitted,

Tracy Graziano
Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Larry Hutvagner, Chief Financial Officer
John Calabrese, Town Treasurer
Tracy Graziano, Recording Clerk
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