

Charter Revision Committee Minutes  
Thursday February 9, 2012 7P.M.  
Town Hall Conference Room

Present: Michael McVerry  
Brenda Carter  
Carole Cipriano  
Dr. Carrie Falk  
Stephen L. Ferrucci  
Patricia Fahey  
Arlene McAulife  
Stephen Ruccio  
Robert Flanagan  
Joseph Martino

Also Present: Terry McAulife  
Reporter from Voices

Absent: Samantha Pacilio

Call To Order with Pledge of Allegiance

Approval of Minutes of December 17<sup>th</sup> and January 12<sup>th</sup> 2012  
motion make by Steve Ferrucci and seconded by Brenda Carter motion passed.

First item of business:

Distribute copies of the language created by Robert Flanagan concerning  
Selectman pay raises.. Major change: How salary increases shall be asked for...  
not to include fringe benefits..see attachment #1  
New language inserted into Chapter III  
Section 305.. Emergency procedures to be 306...Motion to accept new language  
made by Dr Falk seconded by Steve Ruccio motion passed..

Distribute copies of Restriction for First Selectperson during his/her Lamb Duck  
period: see attachment #2 Discussion followed.. It was decided that a new  
paragraph needed to be created.. (e) any of the actions set forth in section (a)  
(b) © and (d) unless such is certified as necessary to avoid stoppage of the  
orderly conduct of business of the town, or to avoid an unforeseen emergency  
and therefore prevent the serious implement of the town. Section © add "or  
other entity"..motion to accept revision: made by Robert Flanagan..second by  
Arlene m. motion passed

Discussion concerning date to be amended for the budget process. All dates  
changed to concur with the school referendum held each year on or about May  
1<sup>st</sup>...Revisions made to section 701 and 702.

page #2

Long Discussion about Chapter VII Finance section 703 (b) wording changed from "may" to "shall vote" thus clarifying any confusion as to the need for action.

Finance Chapter VII section 703 (b) All checks for town purchases must require two signatures either two selectman or selectmen and CFO..

Finance Section VII 708 The Board of Finance's decisions shall be in compliance with the State of Ct. General Statues regarding financial decisions applicable to small town needs.

Administrative Dept and Employees Chapter VI section 602 (e) Health Director: Unless town decides to join a Regional Health District a Town Health Director shall be appointed by the First Selectman...

Long Discussion held concerning need for town to appoint someone as town counsel as set forth in charter.

Chapter VI section 602 (n) needs further discussion.

The purchasing Policy standards used by the town shall remain under the duties b of the Board selectmen..

Motion to adjourn made by Pat Fahey and seconded by Brenda. all in favor

meeting adjourned at 8:15 P.M.

Next meeting set for February 22, 2012 at 7PM

Submitted by

Carole Cipriano

### *Revised Selectman Pay language*

The monetary compensation of the Selectmen, including the First Selectman, whether by salary or stipend or per diem, shall not be varied but by operation of the budget process. Such compensation shall be indicated by separate line items for each Selectman specifically showing the amount of the budgeted monetary compensation in order to ensure that the amounts are known to the members of the Legislative Body during their consideration of the budget whether at Town Meeting or by Budget Referendum.

No variation in such compensation may take place, but through the budget process.

This section shall not apply to non-monetary compensation, including any and all fringe benefits however delivered.

**Restrictions for First Selectperson during his/her  
"Lamb Duck" period.**

This provision to the Charter is to define the interim period when an incumbent First Selectperson has not been re-elected but is still serving in the role of First Selectperson until his/her successor assumes the role of First Selectperson. This interim period shall be referred to as the "lamb duck" period and will start at midnight on the day of the Municipal election (first Tuesday after the first Monday in November) and conclude after the swearing in of the new First Selectperson (this is usually the first Monday in December). During the "lamb duck" period, the authority of the outgoing First Selectperson shall be restricted from carrying out or authorizing any of the following functions:

- (a) increase the pay, allowances, and/or benefits for any person employed or under contract by the town.
- (b) exercise the power of appointment or promotion for any town employee
- (c) initiate and/or conclude any contract with any person or other entity
- (d) renegotiate and conclude any alteration of terms, conditions or consideration paid or subsequently due for payment in the matter of any contract previously in force and effect, unless such is certified as necessary E to avoid stoppage of the orderly conduct of the business of the Town, or to avoid an unforeseen emergency and thereby prevent the serious impairment of the Town.

In any instance in which it is proposed to renegotiate and conclude any alteration of terms, conditions or consideration due in a contract, as set forth in subparagraph (d) above, and a contract or agreement has been previously approved/negotiated, in that event, such actions of renegotiation and alteration may be pursued in accordance with all other applicable provisions of this Charter.